



## Egyptian Cultural Center in Kano Host Professor Ibrahim Muhammad

The Director/CEO Nigeria Arabic Language Village, Ngala. Professor Ibrahim Muhammad had on Saturday 2nd October, 2021. paid a working visit to the Egyptian Cultural Center in Kano State. Prof. Ibrahim Muhammad and his entourage, the Ag. Coordinator works and Physical Planning Department (W&PPD) Arc. Mohammed Yusuf Mohammed, Abubakar M. Bukar and Baba Gana Ali Mala, the team was received by the Consul attached to the Centre. Ustaz Sabir Awad.

Prof. Ibrahim Muhammad extensively talked on the functions of Nigeria Arabic Language Village they equally discussed on possible ways of collaboration with the centre for training academic staff of the Village in Egypt.

Others areas include conferences, seminar, scholarship etc.

The Director had expressed the readiness of the village to work with the Egyptian Cultural Centre Kano in order to achieve the purpose of its establishment objectives.

In his response, the Consul Ustaz expressed happiness on the visit and assured the director of the readiness of the Egyptian Cultural Centre to assist the village in all aspect.

The Consul has further assured the director that he would cooperate and support the Arabic village to actualize its core mandate of conducting Immersion Programme for 300 level students of Nigerian Universities offering Arabic and Acculturation course for Arabic students of colleges of Education in Nigeria.



By Musa Hamisu Musa & Umar Sanda

Egyptian Consul (left) presenting a plaque to Director/CEO of NALV, Prof. Ibrahim Muhammad (right)

## Law Student's Association visits NALV Director

The Director/CE Nigeria Arabic Language Village, Ngala, Professor Ibrahim Muhammad, on Tuesday 5th October, 2021 received in audience the Law Students Association (LAWSA) of Mohammad Goni College of Legal and Islamic studies, Maiduguri. The association members led by their President, Nura Muhammad Lawal were on a courtesy visit to the NALV Director/CE at the liaison office of the Arabic Village in Maiduguri.

The Law Students Association was at the Council chamber of the village to pay a courtesy visit to the director and invited



A group photograph of LAWSA with NALV Director

him to attend its forthcoming Law Week and Moot trial as well as the law dinner.

The Director/CE in his response assured them that NALV is ever ready to assist the students financially and morally in the best way possible to realize the success of the programme lined up for the fourth coming law week.

## NALV Security Unit Pays Solidarity Visit to the Director/CEO



Director/CEO in a group photograph with the NALV Security officer's in their new outfit

The Security Unit of NALV led by the Chief Security officer (CSO) Baba Gana Ali Mala paid a solidarity visit on 11th October, 2021 to the Director/CEO, Professor Ibrahim Muhammad in his office.

In his opening remarks, the leader of the team, Baba Gana Ali Mala, commended the transformation agenda of the Director/CEO which he said it was aimed at transforming the entire village as can be seen in many aspects of the institution's life. The CSO particularly acknowledged the effort of the Director/CEO in reviving the security Unit. The CSO enumerated working tools and material provided to them by the Director/CEO within the shortest spans of 5 months of his appointment, these included two sets of uniform, security accessories, a set of flat screen television, Cable

satellite, laptop, installation of security light within the premises of the liaison office among other items. He further said that, the security unit is now fully prepared to carry out its duties and responsibilities and promised to reciprocate the gesture extended to them by the Chief Executive. In a related development, the Director/CEO, Professor Ibrahim Muhammad, modernized the security unit of the village, with provision of required security apparatus. This is done with a view to motivating the security of the village in their effort in service of the Nigeria Arabic Language Village, Ngala as effective and efficient as possible.

The Director/CEO thanked them for the visit and assured them of his continues support to the security unit. The Director said that, security is as important as the organization itself. He said as gate keepers they play a pivotal role in boosting the image of the village. He further called on them to be hardworking and dedicated to their duties at all times.

Those present during the visit were the Ag. Registrar Ali Abdullahi Ali, the Ag. Bursar, Usman Jibrin Kaira, the Ag. Coordinator Works and Physical Planning Department (W&PPD), Arc. Mohammed Yusuf Mohammed, the HoD Summer Course Dr. Idris Ahmed Yunus and the admission officer, Mal. Muhammad Ibn Umar were among other Senior officers.

## Arabic Village Seeks for Partnering with Borno State Pilgrims Welfare Board

The NALV Director/CEO, Professor Ibrahim Muhammad paid a courtesy visit on 12 October, 2021. to the Executive Secretary, Borno State Pilgrim Welfare Board in Maiduguri and sought for partnering with the board in the area of teaching basic Arabic Language to the intending pilgrims.

The director and his entourage were received by the Executive Secretary Alhaji Ali M. Bukar and some directors of the board.

While delivering his opening remarks, Professor welfare board and the village could collaborate and be Partnering with, among these areas are; teaching and improving the communication skills of the staff of the board and for the intending pilgrims.

Other issues talked about by the director were, issues that have to do with translation and special programme.

In his response, the Executive Secretary of the board thanked the director and his entourage for the visit, and described the visit as timely and historic one. The ES assured the director that, the Pilgrim Welfare Board is ever ready to collaborate and have synergy with the village in area of training of their staff and the intending pilgrims.

The ES also said that, apart from the above mentioned, the board is also ready to partner with the village especially in the area of community services.

During the visit, the Director/CE was accompanied by the Ag. Registrar, Ali Abdullahi Ali, the Ag. Bursar, Usman Jibrin Kaira, Deputy Register Human Resource and Development Mal. Meremi Bukar and Umar Sanda Muhammad.



The Executive Secretary of Pilgrims Welfare Board Alh. M. Bukar in a group photograph with NALV Director and his entourage

# The Village Clinic Gets Facelift

The NALV Director/CE, Professor Ibrahim Muhammad on assumption of duty has started embarking on improving the health facilities at the village, in his effort to ensuring that, he has upgraded and equipped and stoked the village clinic with drugs and other essential needs.

Before the appointment of Prof. Ibrahim Muhammad the clinic had no single doctor to provide consultancy services in the clinic. However, realizing the none availability of doctoring the clinic, Professor Ibrahim Muhammad paid a courtesy visit to the CMD University of Maiduguri Teaching Hospital (UMTH) and requested for the services of consultants to the village clinic. That request was properly approved by the CMD. Right now two consultants were posted to the village clinic by the authority of the UMTH. Over 80%

of the village staff are patronizing the UMTH under the National Health Endurance Scheme NHIS.

The NALV Director/CEO had ordered for the purchase of:

- Essential drugs for the clinic.
- Laboratory equipment were purchased.
- 1200 KVA was purchased for the clinic
- Drugs imprest was also approved for the clinic.
- The clinic has also under gone a major facelift with painting and many more.

Due to the latest transforming in the clinic, a number of senior and junior staff are attracted and many start to transfer their NHIS to the village facilities. With this development, the consultants from UMTH will be visiting the village clinic twice a week.

By Abubakar M Bukar

## The IPPIS Core Operations Training

In the recent time, soft suite Home-base application had been in the use for Human Resources and payroll processing of all Government Agencies that draw personnel cost from consolidated Revenue Fund (CRF). Account of the Federal Government under the Integrated Payroll and personnel information system (IPPIS) project.

Series of enhancement had taken place which includes; Retro pay, gross Pay, enhancements, allowance implicit definition etc. To make the solution adaptable to the Nigerian environment.

The update training showcase the following:

- Latest development in the IPPIS oracle operations.
- Detailed practical example on the implementation of the Retro Pay, gross pay

enhancement, allowance implicit definition and their concepts.

- System setting will also be updated to embark operators access from their decks seamlessly.

Course benefits of this training programme to Nigeria Arabic language Village, Ngala amongst others includes the following:

1. Seamless report generation.
2. Overall increase in productivity and efficiency of salary payments.
3. Updates Process (initiator)
4. Reviewing the updates process (Reviewer)
5. Approving the update (Approval Process)

In view of the above the village stand to benefits from such training especially with these new trends in technology as regards to payments process.

By Usman Jibrin Kaira

## NALV Servicom at the Capacity Building Workshop Organized by NUC

The National Universities Commission (NUC) in collaboration with SERVICOM Institute Abuja organized capacity building to SERVICOM focal officers in Nigeria. The occasion took place between 29 September, 2021- 2 October, 2021.

The Nigeria Arabic language village, Ngala focal officer Babani Tahir attended the occasion.

At the end of the workshop the following recommendations were made:

1. All VC of Universities and inter-University centres should consider the cooption of focal officers into the Management meeting.
2. Record keeping should be modernized by computerizing all process of procurement.
3. The service Almanac should be provided to institution and fixed it into all departments and units of the

University, Inter University and college of educations.



By Babani Tahir

## Al-Ansar Radio Station Host NALV Director/CEO Professor Ibrahim Muhammad



The NALV Director/CEO, Professor Ibrahim Muhammad had on Tuesday 26th October, 2021 paid a courtesy visit to Al-Ansar Radio and television station in Maiduguri. At Al-Ansar Radio station, the Director/CE and his entourage were received by the Station General Manager, Mal. Nuhu Tahir.

In his opening remarks, the NALV Director/CEO, Professor Ibrahim Muhammad thanked the General Manager for the assistance the station had rendered to the village during the recent committee of Experts and Stakeholders hosted by the NALV for Repositioning and Revitalizing the village after the insurgency. He further assured the GM that, NALV would continue to patronize

and collaborate with Al-Ansar in its activities in the future.

The General Manager, Mal. Nuhu had in his office thanked the Director for the visit and assured him of the support of the station and possible collaboration with the village. The GM later went round the station and showed the facilities of the station to the Director and his entourage.

The Director was accompanied by the Ag. Registrar, Ali Abdullahi Ali, the Ag. Bursar Usman Jibrin Kaira, Deputy Registrar Human Resource (HR) Mal. Meremi Bukar among the senior staff of the Village who accompanied the director to the station.



The NALV Director, Prof. Ibrahim Muhammad (1st left) in a group photograph with the President of Al-Ansar Foundation

## The NALV Management at the International Scientific Symposium

The delegation from Nigeria Arabic language village, Ngala led by the Director/CEO Prof. Ibrahim Muhammad an erudite scholar with multi lingual prowess attended an International Scientific Symposium.

Other scholars from the village in the team of the director are; Dr. Zakir Shareef, who is the Deputy Director and H.O.D translation, Dr. Muhammad Abba Umar; the Academic Planning officer (APO) and Dr. Idris Ahmad Yunus, the H.O.D Acculturation.

NALV delegation participated in all the programmes of the symposium. The Director/CEO of the village, Professor Ibrahim Muhammad made a presentation and drew the attention of the audience to the greatest Empire in the history of the world, the Kanem Borno which had been in existence for the past 1400 years. He said the empire official language used was Arabic. Arabic was used for official documentation until the coming of the colonialists in the 18th century when Arabic was replaced with English language in official writing. After the colonial era, some of the Arabic manuscripts were lost and others stolen. According to him, “we don’t just carry out research on these manuscripts but need to publish those that were not published. We need to make findings to trace those that were stolen and taken to Europe and other countries. We must stand and work towards that,” he said.

The eminent Professor lastly referred the audience to a point of research that can guide them in carrying out this enormous assignment that is the library of our guardian, the custodian of Arabic Sheikh Shariff Ibrahim Saleh El-Husseiny.



NALV Management in a group photograph at the Arabic International Scientist Symposium

### Bursars Association of Nigerian Universities (ABNU) Held its 2021 Annual Conference

During the conference awards were presented to the Executive Secretary of Tetfund and the Accountant General of the Federation who were both honored with the Association Award of Excellence in Public Fund Management And Public Financial Manager Of The Year respectively.

The occasion was attended by NALV Ag. Bursar, Usman Jibrin Kaira, The Bursar used the opportunity to discuss on so many issues with other senior colleagues in the association particularly that of sister Inter-University centres French Language Village Lagos and National Mathematical Center, Abuja.



## National Committee of Experts and Stakeholders on Repositioning and Revitalizing Arabic Village



The NALV Director welcoming the Committee of Expert and Stakeholders

The NALV organized Two Days-Capacity Building Workshop to Lecturers, Has on Friday 22 October and Saturday 23 October, 2021 at its Liaison Office in Maiduguri. The occasion was the coming together of more than a dozen serving Professors of Arabic in Nigeria to honor the NALV Director Chief Executive, Prof. Ibrahim Muhammad invitation to fashion out a strategic plan for repositioning and revitalizing the Nigeria Arabic Language Village, Ngala. The Director/CE, Professor Ibrahim Muhammad, while declaring the workshop open thanked the facilitators of the workshop for accepting his invitation. He also said that organizing such a workshop became mandatory to academic staff for improvement in methodology, delivery and class administration. He further explained that conducting workshops will be a continuous exercise in the Village.

Professor Muhammad invited Heads of Arabic Departments in Nigerian Universities, to a meeting on how to improve student participation in the institutions Academic programme. The Professors who participated in this programme included, Professor Attahiru Muhammad Dawood Dept of Arabic Language, Bayero University Kano (BUK), Prof. Rabi'u Sa'ad Dept of Arabic Language Bayero University Kano (BUK), Prof. Khalid Hassan Abdullahi Dept of Arabic Language Umaru Musa Yar'adua (UMYUK), Prof. Hamza Abdurrahim Ishola Dept Arabic Language Kwara State University Malete, Prof. Muhammad Mashood Jumba Dept Arabic Language Kwara State University Malete, Prof. Afis A Oladosu Dept Arabic and Islamic Studies University of Ibadan, Prof. Muhammad Umar Ndagi, Dean Faculty of Arts, University of Abuja, Prof. Yahuza Sulaiman Dept of Arabic, Ahmadu Bello University Zaria, Prof. Muhammad Saleh Jamal Dept of Arabic, Federal University Kashere, Gombe State. Prof. Muhammad Mai Abubakar Dept. of Arabic, University

of Maiduguri (Unimaid), Prof. Saleh Annur Abulfathi Dept of Arabic, University of Maiduguri (Unimaid), Prof. Umar Yunus Dept of Arabic, University of Maiduguri (Unimaid) and Prof. Adam Muhammad Jibrin Dept. of Arabic, University of Maiduguri (Unimaid). The NALV Director said that all these Professor's are experts of international repute, deployed by international organizations and agencies. He said they are engaged in teaching Arabic in Nigeria.

The Director also said some of them who participated on design the curriculum for the Universities and Colleges of Educations in Nigeria. The Director wished all the facilitators successful deliberation and Allah guidance in all what they are going to do.

Prof. Ibrahim Muhammad came at a time when insurgency had substantially been subdued. He is changing the retrogressive narrative of the Nigeria Arabic Language Village that dominated its story, at least, in the past one decade, He hit the ground running at a speed faster than everyone had thought. He is an academic who puts all efforts to bring back the lost glory of the village. Prof. Ibrahim is highly articulate academician whose eloquence in both Arabic and



NALV Director Prof. Ibrahim Muhammad in a group photograph with workshop participant

English stands tall in the linguistic world. He is a versatile scholar equipped with relevant managerial skills needed for galvanizing human and material resources at the NALV to make it perform its core mandate.

On the facilitators, the Director stated that the professors have been conducting similar workshops not only for lecturers but for selected Professors of Arabic in Nigerian universities. This workshop will uplift the lecturers of the Village to the level of any other lecturer of Arabic anywhere in the world.

In his response, the Chairman of the facilitators, Professor Attahiru Dawood expressed his appreciation for the recognition giving to them by the Director, The workshop according to him would focus on the teaching of new traits which would be followed with discussions that would benefit all.



The Chairman of the Committee of Expert and Stakeholders  
Prof. Muhammad Attahir Dawood

The Chairman of the Committee of Experts and Stakeholders, Professor Muhammad Attahir Dawood in his opening remarks, said that the Nigeria Arabic Language Village is very lucky to have a dynamic leader. He stated that the inaugural meeting of experts is aimed at diagnosing the problems of the Village with the intention of providing solutions to them. Professor Dawood further said that, the Village was lucky to have a dynamic person who knows the politics of administration and ways of sourcing funds to the Village.

“This Committee will build on the efforts of the Director/CE by establishing good relationship with agencies like Qatar Charity Organization and embassies of the Arab countries in Nigeria,” he said.

Professor Muhammad Attahiru Dawood led a team of Professors of Arabic from the six geopolitical zones of the country to work on repositioning and Revitalizing the Arabic village after the prolonged insurgency in the North East and Borno State in particular.

The insurgency has completely destroyed the facilities of the village in Ngala, Borno State. And because of that the Arabic Village relocated to Maiduguri Local government. It took the effort and deep thinking by Professor Ibrahim Muhammad to gather these professors for the purposes of repositioning and Revitalizing the village.

The National Committee of Experts and Stakeholders meeting on the repositioning of Arabic

Village in post insurgency brought together high profile academics and scholars of Arabic Language from Nigerian Universities have called for total overhauling of the Village.

The Director Chief Executive of Nigeria Arabic Language Village, Ngala, in Maiduguri, Professor Ibrahim Muhammad said over a decade a long insurgency bedeviling the state has affected the activities of the village. hence the need to garner advices and suggestions to get the village working in full capacity. Having appreciated the governments at all levels in the state, Professor Ibrahim Muhammad added that the Village would continue to organize workshops and training of staff and Teachers of Arabic in Primary and Secondary Schools for optimum productivity.

Special Guests and speakers at the occasion lauded the resilience of the Management of the Village, for standing tall in the wake of insurgency and is assured of needed support.

The chairman of the Committee, Professor Muhammad Attahiru Dawood and Chairman of the Governing Council, Professor Jiddah Hassan Jumah said the Village would continue to push for the teaching of Arabic language, like other languages in the world.

The committee of experts and stakeholders of Arabic language were carefully chosen from the six Geopolitical zones of Nigeria for the Repositioning and Revitalizing exercise.

The galaxy of Professors who came from far and near, are nationally and internationally recognized. They are custodian of Arabic language in Nigeria, Africa and the globe. They have so much contributed and still contributing to the growth and development of Arabic language and literature.

The Director/CEO thanked the Honorable Minister of Education, Mal. Adamu Adamu for sending Mal. Ibrahim Muhammad Bashir, the Secretary General NATCOM-ICESCO to represent him on the occasion. The representative of the Minister has delivered a Goodwill message and assured the village about the ministry’s support and assured the institute at all cost. The inaugural meeting was attended by the Chairman of Governing Council of the Village Professor Jidda Hassan Jumua, Management, staff, students and other invited personalities too also attended the occasion.



Dr Taufiq Abubak Hussaini



Mal. Ibrahim Muhammad Bashir the Secretary General NATCOM-ICESCO



Closing Remarks by the Ag. Registrar Ali Abdullahi Ali

All praise and thank belong to Allah the Lord of the Universe. May peace mercy blessing of Allah be upon all of you. I am happy and elated to do the closing remarks on behalf of the management, staff and students of Nigeria Arabic language village, Ngala.

First and foremost I must acknowledge the effort of NALV Director/CEO, Professor Ibrahim Muhammad for organizing this auspicious occasion where scholars and stakeholders of Arabic from across the country were invited to the village with the sole aim of Repositioning and Revitalizing the village. Professor Ibrahim Muhammad thought on the programme need not to be over stretched. Sir we are surely and most sincerely indebted to you for making this occasion a reality.

To our esteemed scholars and stakeholders of Arabic language in Nigeria, we are highly indebted to you for the role you have been playing in the growth and development of Arabic language in Nigeria and even beyond And more importantly, we are thanking all of you that have come from far and near for honoring our invitation to come to Maiduguri.

We also thank and acknowledge the presence of the members of the press who are here with us from the inception of the programme to this point in time. Your presence here has added value to the programme, because it's through your pens and cameras that other people who are not with us here have information about what is happening here around the globe. We really thank you for your cooperation and understanding.



Shaykh Ali Abdulfathi paid a courtesy visit to the NALV Director

## NALV Management Sympathizes with CEG Over Death of Provost Umar Sulaiman

NALV Director, Prof. Ibrahim Muhammad condoled the Government of Yobe State over the sudden death of Provost Umar Sulaiman College of Education, Gashiwa. A 3 men delegation from Maiduguri were in Gashiwa for the Condolences. In a letter signed by the A.g Registrar, Ali Abdullahi Ali, the Director described the late provost as a gentleman who was loved and admired by all. He prayed for the repose of his soul of the deceased in Jannatul Firdausi and his family to have fortitude bear his irreplaceable loss.

In Gashiwa, the delegation which comprised of two men from the registry and one from academic were received by the Ag. Registrar of the college.

The delegation who went for the condolence visit are: Mal Yunus Bukar Abdullahi, Mal Muhammad Ibn Umar and Mal Baba Gana Ali Mala, they were at the palace of Emir Gashiwa to present a condolence letter on behalf of the Director/CEO Prof. Ibrahim Muhammad.

In a related development, the NALV Director also condoled the deputy registrar of Human Relations, Mal. Meremi Bukar over the death of his mother. The Director prayed to Allah S.W.T to forgive the soul of the deceased and admit her in to Jannatul Firdausi.

## Prof. Ibrahim Muhammad Appointed Umar Sanda as P.A. on Information and Public Relations

The Director Chief Executive, Professor Ibrahim Mohammed has approved the appointment of Umar Sanda Muhammad as P.A on Information and Public Relations. The appointment took effect from Monday 25th October, 2021.

Umar Sanda is a graduate of political science and also holds a Masters Degree in Public Administration from Unimaid in 2012. His appointment can best be described as a square peg in a round hole.

Mal. Umar Sanda is a dedicated and thoughtful gentleman, who takes his job very seriously. May Allah guide and protect him in carrying out the responsibilities of his new office.





# NIGERIA ARABIC LANGUAGE VILLAGE, LIAISON OFFICE

## INVITATION TO TENDER

### 1. INTRODUCTION

1.1 The **Nigeria Arabic Language Village, Ngala (NALV)** a foremost Inter University Centre for Arabic studies with Headquarters at Ngala, Borno State, Nigeria wishes to invite interested reputable and competent Contractors to Pre-qualify and Bid for the following 2021 appropriated capital projects.

1.1.1 The project is to provide conducive classrooms for students and offices for the Academic Staff as well as excursion bus for the students.

1.2 Experienced and competent Contractors/Suppliers are invited to submit bids for Construction/Furniture of 2 storey Classrooms and Academic Staff Offices including Excursion Bus.

### 2. SCOPE OF WORKS/SUPPLY

LOT NO.	DESCRIPTION
NALV/CP/2021/SW/01A	Construction of 2 Storey of 8 Classrooms and 16 Academic Staff Offices
NALV/CP/2021/SW/01B	Furniture of 2 Storey of 8 Classrooms and 16 Academic Staff Offices
NALV/CP/2021/SW/01C	One (1) number Excursion Bus.

### 3. ELIGIBILITY REQUIREMENTS

- Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;
- Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31<sup>st</sup> December, 2021; with minimum average annual turnover of **₦150 million** for Lot 1A;
- Evidence of Pension Clearance Certificate valid till 31<sup>st</sup> December, 2021 (applicable where number of staff is at least 15);
- Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2021 (applicable where number of staff is at least 5 or at least **₦50m** turnover);
- Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31<sup>st</sup> December, 2021;
- Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2021 or valid Certificate issued by BPP.
- Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Nigeria Arabic Language Village, Ngala or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- Company's Audited Accounts for the last three (3) years -2018, 2019 & 2020;
- Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- Lot 1A: List of Plants/Equipment with proof of Ownership/Lease;
- Lot 1C: Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicle;
- For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)
- All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

### 4. COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Head of Procurement, Nigeria Arabic Language Village, Ngala Liaison Office, No. 29 Lagos Street, Maiduguri, Borno State on evidence of payment of a non-refundable tender fee of **₦10,000.00**, paid into the REMITA a/c of Nigeria Arabic Language Village at any commercial bank in Nigeria, and a copy of the receipt presented before the collection of Tender document.

### 5. SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid in two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to

The Director/CEO, Nigeria Arabic Language Village, Ngala

No. 29 Lagos Street, Maiduguri, Borno State and clearly marked with the name of the project and Lot No.

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at the Nigeria Arabic Language Village, Ngala Liaison Office, No. 29 Lagos Street, Maiduguri, Borno State not later than **10:00 am on Thursday 11<sup>th</sup> November, 2021**.

### 6. OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **10:00 am on Thursday 11<sup>th</sup> November, 2021** in the Council Chamber, Nigeria Arabic Language Village, Ngala Liaison Office, No. 29 Lagos Street, Maiduguri, Borno State, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of Head of Procurement as the Nigeria Arabic Language Village, Ngala will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Head of Procurement on e-mail: [magajidatti@yahoo.com](mailto:magajidatti@yahoo.com).

### 7. GENERAL INFORMATION

- Bids must be in English Language and signed by an official authorised by the bidder;
- Bids submitted after the deadline for submission would be returned un-opened;
- All costs will be borne by the bidders;
- Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (link will be sent to bidders) with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- Only pre-qualified bidders at technical evaluation will be invited at a later date for virtual financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- The Nigeria Arabic Language Village, Ngala is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed  
Director/CEO  
Nigeria Arabic Language Village, Ngala



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